AUSTRALIAN INSTITUTE OF EMBALMING PTY LTD
ACN 102 140 027 www.aieptyltd.org ABN 401 102 027

Student Membership Guidelines

This document aims to explain the process of Student Membership Extension Guidelines within the AIE. Becoming a Student Member of the AIE gives you access to Membership Benefits such as educational seminars where you can meet, talk and discuss embalming with fully qualified professionals already working in the industry, the AIE Learning Portal and AIE Members Lounge. Most importantly, membership provides you with a support network of embalmers who want to assist you to successfully obtain your Certificate IV in Funeral Service (Embalming) qualification.

Student membership is for a three-year term

Embalming students are encouraged to apply for Student Membership with the AIE. From acceptance of your application as a Student Member you generally have three years to complete your Certificate IV in Funeral Service (Embalming) qualification.

Once you have passed your certificate you are encouraged to apply for full membership of the organisation. You do not have to take the whole three years to complete the course. If you complete your course earlier, you are encouraged to apply for full membership of the organisation.

If you require any assistance in completing your Certificate IV in Funeral Service (Embalming) in particular sourcing case studies please make contact with the AIE Office as, where possible, Board Members are happy to assist.

Students who exceed the three-year term

The AIE will automatically grant an extension till the end of your current membership subscription term. Membership Subscriptions fall due annually on 1 July each year. If your three years as an AIE Student Member finishes in January and you have not completed your certificate you will automatically be granted an extension to complete your certificate until 1 July.

Students who exceed the three year term and have exceptional circumstances

Students who are unable to complete their certificate within the required three years and are at risk of exceeding the three years and 1 July subscription date extensions may formally apply to the Board for a further twelve-month extension to their Student Membership; this will be assessed and granted/denied on a case by case basis.

Remember the AIE is here to assist you. Help is usually only a phone call or email away.
To discuss your Membership options please contact the AIE Office.

Phone: 03 9859 5722
Email: aie@funeralsaustralia.org.au