MORTUARY ASSISTANT APPLICATION 2026

Thank you for your enquiry about the Mortuary Assistant Membership of the AIE.

This Information Kit includes the following:

- Criteria for Mortuary Assistant Membership
- An explanation of the Application process
- Rights and Responsibilities of being a Mortuary Assistant Member
- Membership Application Form

FEES

A once off Application Fee has been waived for Mortuary Assistants.

All Memberships are based on the financial year (July - June). If membership approval is granted after 30 July pro-rata fees will apply. The current membership fee is $340 (incl GST) per annum and includes access to the AIE Learning Portal.

CRITERIA

It is important to note that only those involved in the funeral industry generally have the responsibility or control of the body for viewing. ***To be considered for membership, AIE Mortuary Assistants must be employed within the funeral industry.***

A member under this category may not use 'Member of AIE' after their name and if in attendance at any meeting shall not be entitled to vote or move or second any motions or, except at the discretion of the Chairperson, to speak on any subject and shall not be eligible for nomination to the Board.

RIGHTS & RESPONSIBILITIES

A Mortuary Assistant Member may:

- Access the AIE Learning Portal
- Attend AIE training and events at a National and State Level
- Attend the AIE Conference at member rates
- Access the Members Lounge in AIE website
- Have a Certificate of Membership
- At the invitation of the Chairman, speak on any matter before the Chair at a meeting

PERSONAL INFORMATION

Surname _____

Given Names (in Full) _____

Title _____ Date of Birth _____

Mailing Address _____

_____ Post Code _____

Telephone _____ Fax _____

Email _____ Mobile _____

BUSINESS INFORMATION

Employer Name _____

Business Address _____

_____ Post Code _____

Telephone _____ Fax _____

Email _____ Mobile _____

Relationship of business to the funeral industry (supplier, provider etc) _____

_____ _____

Applicant's position title _____

Years of service applicant has served with the business _____

DECLARATION

I, _____ whose particulars are enclosed hereby apply to be admitted as a Mortuary Assistant member of the Australian Institute of Embalming Pty Ltd and in terms of the Constitution of the Institute agree to observe all regulations and by-laws of the Institute made pursuant to the powers in that behalf contained.

Signature of Application ..... Date .....

AIE REFEREES

PROPOSER

I, being a Full Member of AIE propose that .....
be accepted into the Australian Institute of Embalming as a Mortuary Assistant Member.

Proposer Details

Surname _____

Given Names _____

Telephone _____ Fax _____

Email _____ Mobile _____

Signature .....

Australian Institute of Embalming Membership No: .....

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RETURN THIS APPLICATION TO

Australian Institute of Embalming Pty Ltd
PO Box 1048
MOUNT WAVERLEY VIC 3149
Australia
Email: aie@funeralsaustralia.org.au